

## Summary of Mandatory Training Requirements

Link to CQC Myth buster which practices should read - [GP mythbuster 70: Mandatory training considerations in general practice | Care Quality Commission \(cqc.org.uk\)](#)

Mandatory training during the coronavirus (Covid 19) pandemic

Although this is an exceptionally challenging time, it is still important to deliver safe and high-quality care and treatment.

During an inspection the inspection team will look at whether staff have the right qualifications, skills, knowledge and experience to do their job:

- when they start their employment
- when they take on new responsibilities
- on an ongoing basis.

They look at how the provider identifies the learning needs of staff, and whether they have the appropriate training to meet their learning needs and to cover the scope of their work.

CQC does not have a definitive list of mandatory training. However, the areas below are examples of training that CQC would expect to see evidence of (**please note CQC does not state the timescales in their myth buster but they are a good guide with regard to expectations**):

- basic life support - annually
- infection control - annually
- fire safety training – annually
- information governance - annually
- [safeguarding adults at risk](#) – 3 yearly
- [safeguarding children](#) – 3 yearly
- [Mental Capacity Act and Deprivation of Liberty Safeguards](#) – once for clinical staff

Other training that CQC would expect all staff to have completed is;

Sepsis Awareness  
Equality & Diversity

Providers could also be asked to demonstrate training for staff linked to their specific responsibilities, for example,

Nursing staff - this could be taking samples for the cervical screening programme, administering vaccines, managing long-term conditions and for extended roles, treating minor ailments and illness and non-medical prescribing.

Complaints training for staff responsible for investigating and managing complaints.

Consent training for staff responsible for obtaining consent.

RCA training for staff responsible for investigating and managing significant events.

Additional training for the infection control lead, to enable them to fulfil the role.