



Training & Development

A regular newsletter giving you news and updates on education, training and development in North Yorkshire and Bradford & Airedale



2018 COURSE CALENDAR RELEASED WITH *NEW COURSES*

Courses for 2018 have now been published on the website with new courses still being added. We have looked at more venues across the area this year to try and make courses as convenient as possible. We also have some exciting new topics which we hope will be really useful for practices.

UPCOMING COURSES

DECEMBER

- Basic Life Support
- 5th - Bingley
- 5th - Scarborough
- 7th - Ripon
- 12th - Harrogate

JANUARY 2018

- 9th BLS Clinical & Non-Clinical - Catterick
- 16th Introduction to Medical Terminology - Scarborough
- 17th Introduction to Medical Terminology - Catterick
- 18th BLS Clinical & Non-Clinical - York
- 23rd BLS Clinical & Non-Clinical - Bradford
- 23rd Introduction to Medical Terminology - Skipton
- 24th Introduction to Medical Terminology - York
- 25th Introduction to Medical Terminology - Harrogate
- 25th Time Management - Bingley

For more details

Visit
www.yorlmcld.co.uk/events

Time Management is the ability to know how to plan your time and how to utilise it well and is therefore a very important skill to have with a busy GP Practice.

Strategic Planning is about setting ambitious goals, understanding the current and future business operating environment and providing a sense of direction for an organisation. An organisation without a strategy is like a ship without a rudder.

Effective Performance Management & Handling Difficult Conversations -An understanding of the performance management process as well as equipping you with the techniques to ensure team members perform to the peak of their abilities.

CYTOLOGY UPDATE

We have heard from many practices regarding the difficulties of accessing Initial Cytology training this year. Funding cuts and delayed implementation has led to an insufficient provision for practices in North & West Yorkshire. YORLMC continues to work closely with Health Education England and Local Authorities with a view to urgently clarifying the way forward for practices.

PRACTICE MANAGER DEVELOPMENT

YORLMC has recently completed a programme of development for Vale Of York Practice Managers. This was funded by the GP Forward View. The programme included courses on internal appraisals,

strategic planning, time management and a 2 day Leadership Programme. The full programme received some great feedback and we hope to deliver this in more CCG areas soon.

EXPRESSIONS OF INTEREST

We are considering providing courses on SystmOne to practices. If you feel these would be helpful to your practice then please email me with details of the types of courses that you would be interested in, for example:

- Basic Introduction
- Advanced User
- Report Building
- Document Management

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